READING ● previewing a text
VOCABULARY ● word forms
WRITING ● writing complete sentences
GRAMMAR ● verbs + infinitives (*like*, *want*, and *need*)

Circle the words you learned in this unit.

Nouns	**Verbs**	**Adjectives**
attention 🔑	choose 🔑	popular 🔑
company 🔑	connect 🔑	similar 🔑 AWL
electronics	create 🔑 AWL	
generation AWL	describe 🔑	
poem 🔑		
product 🔑		
relative		
sound 🔑		
tradition 🔑 AWL		

🔑 Oxford 2000 keywords

AWL Academic Word List

For more information on the Oxford 2000 keywords and the AWL, see page xi.

Check (✓) the skills you learned. If you need more work on a skill, refer to the page(s) in parentheses.

READING	I can scan for information. (p. 8)
VOCABULARY	I can use alphabetical order in the dictionary. (p. 14)
WRITING	I can capitalize proper nouns. (p. 16)
GRAMMAR	I can recognize and use the simple present. (pp. 18–19)
LEARNING OUTCOME	I can write about a name that I like, giving information about the name.

LEARNING OUTCOME

Describe the duties of the
job you want and give
reasons that it is a good
job for you.

Unit QUESTION

What is a good job?

PREVIEW THE UNIT

Ⓐ Discuss these questions with your classmates.

Do you like to work?

Do you have a job now? Do you want one?

Look at the photo. The people are working in a kitchen.
Do their jobs look like good jobs to you?

Ⓑ Discuss the Unit Question above with your classmates.

Listen to *The Q Classroom*, Track 5 on CD 1, to hear other answers.

C Work with a partner. Match each job with a picture.

chef	nurse	salesclerk
construction worker	office worker	truck driver

1. _____

2. _____

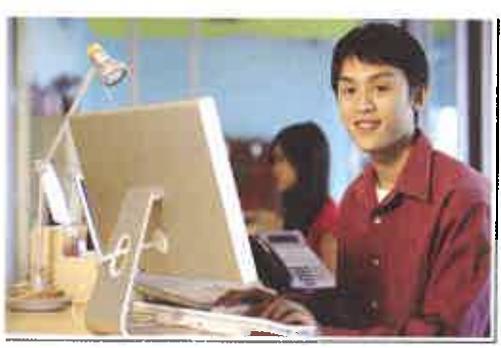

3. _____

4. _____

5. _____

6. _____

D Ask your partner these questions about each job above.

1. Does someone you know have this job?

2. Is it a good job? Why or why not?

READING 1 | The Right Job for You

VOCABULARY

Here are some words from Reading 1. Read the sentences. Then write each bold word next to the correct definition.

1. She had a 30-year **career** as a nurse at City Hospital.

2. We always **plan** our August vacation in June. We **decide** where to go.

3. I wish you **success** in your new job.

4. Good nurses have the **skill** to help people who are sick.

5. I like working **outside**. I don't like working in a building.

6. It is a difficult problem. I cannot **solve** it.

7. They think of great names for products. They are very **creative**.

8. I have a difficult **decision**. Do I get a job or go to college?

a. _____ (*verb*) to decide what you are going to do and how

b. _____ (*noun*) a choice made after thinking

c. _____ (*noun*) a job that you learn to do and then do for many years

d. _____ (*adverb*) not inside a building

e. _____ (*noun*) the act of doing very well

f. _____ (*verb*) to find the answer to a question or a problem

g. _____ (*noun*) a thing you can do well

h. _____ (*adjective*) having a lot of new ideas or good at making things

Good readers **preview** a text (for example, an article, a Web page, or a story) before reading it. They look quickly at the text and its different parts. This helps them understand it. Here are some tips to help you preview.

- Read the **title**. The title is the name of the text.
- Read the **headings**. A heading is a short line of text (like the title). It tells what a section is about. Often there is a heading above each section.
- Look at any pictures and their **captions**. A caption is the text under the picture.

PREVIEW READING 1

This is a Web page for people who are looking for work. Preview the Web page. Then complete the sentences.

1. This is the Web page of a _____.
   a. university   b. career center   c. newspaper

2. The young person wants to find _____.
   a. a job   b. a school   c. an office

3. The Web page has _____ steps.
   a. two   b. three   c. four

CD 1
Track 6   **Read the Web page.**

Winter Hill Career Center

The Right Job for You

What kind of work do you want? What are your skills? What are your interests?

The Winter Hill **Career** Center can help you choose a career!

After you take the test, meet with us. We can help you find work that matches your skills and interests.

Step 1: Take the career test

This is the Winter Hill Career Center test. It matches you with possible careers. It Is important that your skills and interests match your career. Happy workers have more **success**. Check (✓) your **skills** and interests to find your **worker** type[1].

Type 1	☐ I like to be **outside**. ☐ I am good with my hands. ☐ I fix things around the **house**.	Type 4	☐ I like to talk to different people. ☐ I often plan **activities**. ☐ I like to help people.
Type 2	☐ I like to **solve** problems. ☐ I like to learn new information. ☐ I like science.	Type 5	☐ I like to talk. ☐ People usually listen to me. ☐ I make **decisions** easily.
Type 3	☐ I like art and music. ☐ I often talk about feelings. ☐ I am **creative**.	Type 6	☐ I follow directions carefully. ☐ I am good with **details**. ☐ I am good with numbers.

Step 2: Choose possible careers

Which type of worker are you? Look at the boxes with checks (✓). Any section with two or three check marks is your type. Look below for some possible careers for your worker type. Do any of the careers look good to you? We can help you decide.

Type 1: carpenter, construction worker

Type 2: doctor, nurse

Type 3: hairdresser, chef

Type 4: teacher, tour guide

Type 5: lawyer, business person

Type 6: accountant, salesclerk

Step 3: Visit us to plan your career

[1] **worker type:** a group of interests or skills that make a person good for a certain career or job

MAIN IDEAS

Why do people visit the Winter Hill Career Center? Circle two reasons.

a. They are not happy with their jobs.
b. They are happy with their jobs.
c. They want to be students.
d. They want to learn about different jobs and careers.

DETAILS

Which career matches each person's skills and interests? Scan the career test and the possible careers in Reading 1. Then circle the correct answer.

1. I like to help people. I often plan activities.
   a. teacher   b. carpenter

2. I like to talk. I make decisions easily.
   a. accountant   b. lawyer

3. I'm creative. I like art and music.
   a. hairdresser   b. doctor

4. I'm good with numbers. I follow directions carefully.
   a. accountant   b. teacher

5. I like science. I like to solve problems.
   a. doctor   b. construction worker

6. I'm good with my hands. I like to fix things around the house.
   a. chef   b. carpenter

WHAT DO YOU THINK?

Take the career test on page 29. Then discuss the questions in Step 2 in a group.

READING 2 | The World of Work

VOCABULARY

Here are some words from Reading 2. Read their definitions. Then complete each sentence.

> **duty** (*noun*) something you must do because it is part of your job or because you think it is right
>
> **flexible** (*adjective*) able to change easily
>
> **pay** (*verb*) to give someone money for something, for example, for work that they do
>
> **regular** (*adjective*) happening again and again with the same amount of space or time in between
>
> **result** (*noun*) something that happens because of something else
>
> **tour** (*noun*) a short visit to see something interesting, like a building or city

1. Her success is the _____ of many years of hard work.

2. I plan to take a bus _____ of New York City. It is a very interesting place to visit.

3. My hours are _____. I always work from 8:00 to 4:00 from Sunday to Thursday.

4. They always _____ me on Friday. I get 500 dollars a week.

5. One job _____ of a teacher is correcting homework.

6. This job is different every day. The work always changes. That's why we need _____ people.

PREVIEW READING 2

This is a magazine article about different careers.

Preview the article. Look at the questions. What information do you think the people give about their work? Check (✓) your ideas.

☐ 1. the pay
☐ 2. the name of the job
☐ 3. the name of the company
☐ 4. what they do every day at work
☐ 5. what they do at home
☐ 6. what they like about their work

CD 1
Track 7   **Read the article.**

The World of Work

There are many different kinds of work. People enjoy their work for many different reasons. We talked to four people about their work. Read about their careers.

What do you do? I am a travel agent.

What are your job duties? I plan vacations for people. I buy airplane tickets, get hotel rooms, and plan **tours**.

Why do you like your job? I like helping people solve their travel problems. I work from 9:00 to 5:00 every day. I really like the **regular** hours. And I can buy airplane tickets at very low prices.

What do you do? I am a nurse. I work in a large hospital in the city.

What are your job duties? I help sick people. Day and night, I see that they are OK. I also have to study a lot. I need to know all kinds of information. I follow the doctors' directions very carefully.

Why do you like your job? I know it is important work. I like a quiet workplace. The people are all so nice. I really love my work.

What do you do? I am a salesclerk in an electronics store.

What are your job duties? I need to know all **about** electronics. I help people make decisions about buying **electronics**. I tell people about the different products in our **store**.

Why do you like your job? I like to learn about new electronics. It is always interesting. And they **pay** me very well.

What do you do? I am a Web designer—I make websites. I am self-employed[1]. I work on my computer at home. I make websites for different companies.

What are your job duties? A company asks me to plan a website. I learn about the company and what it **needs**. I write down some ideas. Then I talk to people at the company again. Then I make the website.

Why do you like your job? I like to be creative. I see the **results** of my work. That makes me happy. Also, I have **flexible** hours. I work at the times I want. I can say no to a job. I work in my home. I have more time with my family.

[1] **self-employed:** working for yourself, not for somebody else

MAIN IDEA

Circle the answer that best completes the statement.

This Web page helps people _____.
a. find a company
b. learn about careers
c. write about their careers

DETAILS

Match the jobs with the job duties.

_____ 1. travel agent   a. telling people about products

_____ 2. nurse   b. creating new pages on the Internet

_____ 3. salesclerk   c. planning vacations for people

_____ 4. Web designer   d. helping sick people

Q WHAT DO YOU THINK?

A. Discuss the questions in a group.

1. What is important for you in a job? Check (✓) your answers.
   - ☐ nice people
   - ☐ learn about electronics
   - ☐ flexible hours
   - ☐ good pay
   - ☐ regular hours
   - ☐ be creative
   - ☐ a quiet workplace
   - ☐ help solve problems

2. Which career in Reading 2 sounds interesting to you? Why?

B. Think about both Reading 1 and Reading 2 as you discuss the questions.

1. Which job from Reading 1 or Reading 2 do you want to have? Why?

   I want to be a _____.

   Reason: _____

   _____

   _____

2. Which job from Reading 1 or Reading 2 do you NOT want to have? Why not?

   I do not want to be a(n) _____.

   Reason: _____

   _____

   _____

Some words are both **nouns** and **verbs.** They look the same, but they work differently in a sentence. A noun refers to a person, place, object, or idea. A verb refers to an action. Learning to use the same word in different forms helps build your vocabulary.

These words from Reading 1 and Reading 2 can be nouns or verbs.

Word	Noun	Verb
match	This job is a **match** for you.	My skills and interests **match** my career.
plan	His **plan** is to go on vacation next month.	I **plan** activities for people in my office.
result	The **result** of his hard work is a good website.	Hard work **results** in success.
tour	I planned a **tour** of Europe.	We **tour** countries by bus.
travel	I enjoy **travel.**	I **travel** a lot for my job.
work	There are many different kinds of **work.**	I **work** in a large hospital in the city.

Tip **Critical Thinking**

In Activity A, you have to **label** (or name) the word as a noun or a verb. Writing a label on examples of something you have learned is a good way to remember it.

A. Read the paragraph. Write *N* (noun) or *V* (verb) above each bold word.

I am a pilot. I like my **work**.
$\overset{N}{}$
I need to be very careful. The **result** of
bad decisions is sometimes terrible. My job is difficult, but they **pay** me
very well. My job is also fun. I **travel** all over Europe. Every time I go to
a new city, I take a **tour**.

B. Is the bold word a noun or a verb? Check (✓) *Noun* or *Verb*.

	Noun	Verb
1. The **work** of a nurse is taking care of sick people.	☐	☐
2. My father **travels** to many countries for his company.	☐	☐
3. A good career for you **matches** your worker type.	☐	☐
4. A carpenter sees the **results** of his work every day.	☐	☐
5. What is your **plan** for your career?	☐	☐

WRITING

Every **sentence** needs a subject and a verb. The *subject* is who or what the sentence is about. The *verb* tells what the subject does (action) or what the subject thinks, feels, or is (state).

He follows directions very well.
subject   verb

His work is excellent.
subject   verb

Travel agents get low-priced tickets.
subject   verb

They like traveling.
subject   verb

A sentence with no subject or no verb is not complete. It is a **sentence fragment**.

✓   **She** likes her new job.
✗   Likes her new job. (no subject)

✓   A carpenter **is** at my house.
✗   A carpenter at my house. (no verb)

Always check your writing and ask, *Does this sentence have a subject? Does this sentence have a verb?* A complete sentence must have a subject and a verb.

A. Read the sentences about truck drivers. Underline the subjects and circle the verbs.

1. A truck driver works in a truck.

2. He drives up to 11 hours a day.

3. Truck drivers travel very far over many days.

4. They sleep in a special bed in the truck.

5. The company pays the driver for the number of miles.

6. A driver needs to arrive on time.

Tip for Success

Remember to capitalize the first word in the sentence and put a period at the end.

B. Choose a subject or verb from the box to make a complete sentence. Then read the information about nurses to a partner.

~~work~~	wear	help
don't make	the doctor	the nurses

1. nurses / in a hospital

   Nurses work in a hospital.

2. in the hospital, / they / white clothes

3. they / loud sounds / in the hospital rooms

4. follow / the doctor's directions

5. the nurses / the sick people

6. visits / the sick people / every day

Grammar Verbs + infinitives (*like, want,* and *need*)

Like, want, and *need* are common verbs. A noun/noun phrase or an infinitive form of a verb (*to* + base form of the verb) often follows *like, want,* or *need*.

Noun phrase	Infinitive
I like **my career.**	I like **to help** people.
I want **a career.**	I want **to be** a doctor.
I need **a good job.**	I need **to work.**

A. Underline the noun phrases and circle the infinitives after the verbs *like*, *want*, and *need*.

1. I want (to be) a chef in a restaurant. I like (to work) with people. I like good food. I am creative.

2. I want to be an accountant. I like to solve problems in math. I like to work with details. I need good pay.

3. I want to be a truck driver. I like big trucks. I like to work alone. I want to see the country. I need to move around.

4. I want to be an office worker. I like regular hours. I like people. I need a job in an office.

B. Complete each sentence with your own ideas. Use a noun or a noun phrase and an infinitive with each verb.

1. I like _____

2. I like _____

3. I don't like _____

4. I don't like _____

5. I want _____

6. I don't want _____

7. I need _____

8. I don't need _____

Unit Assignment | **Write sentences about a job that's right for you**

In this assignment, you are going to write sentences about a job you want. Describe the job duties. Explain why the job is right for you. As you prepare to write, think about the Unit Question, "What is a good job?" and refer to the Self-Assessment checklist on page 40.

For alternative unit assignments, see the *Q: Skills for Success Teacher's Handbook.*

PLAN AND WRITE

A. BRAINSTORM Complete the activities.

1. List three interesting jobs in your notebook. Then write two or three job duties for each.

2. What's important for you in a job? Check (✓) the things that are important. Add two more ideas to the list.

   □ good pay   □ regular hours
   □ to help people   □ to see the results of my work
   □ to travel   □ to work alone
   □ to work with people   □ to work indoors
   □ to work outside   □ to work with details
   □ to work with numbers   □ to work with my hands

   □ _____

   □ _____

B. PLAN Choose a job from your list in Activity A. Answer the questions.

1. What is a good job for you?

   I want to be a(n) _____

2. What are the duties of this job? Write the job and three job duties.

   A(n) _____ has these duties.

   Duty 1: _____

   Duty 2: _____

   Duty 3: _____

3. Why is it a good job for you? Write three reasons.

   I like _____

   I want _____

   I need _____

C. WRITE Use the information in Activity B to write sentences about a good job for you. Write in your notebook. Look at the Self-Assessment checklist on page 40 to guide your writing.

REVISE AND EDIT

A. **PEER REVIEW** Read a partner's sentences. Answer the questions and discuss them with your partner.

1. Are there three job duties? Check (✓) each job duty.

2. Are there three reasons it's a good job for your partner? Underline each reason.

3. Is there something you don't understand? Write a question mark (?) next to the sentence.

B. **REWRITE** Review the answers to the questions in Activity A. You may want to revise and rewrite your sentences.

C. **EDIT** Complete the Self-Assessment checklist as you prepare to write the final draft of your sentences. Be prepared to hand in your work or discuss it in class.

Yes	No	SELF-ASSESSMENT
☐	☐	Does every sentence begin with a capital letter?
☐	☐	Does every sentence have final punctuation? (period, question mark)
☐	☐	Does every sentence have a subject and a verb?
☐	☐	Does every subject and verb agree?
☐	☐	Is the spelling correct? Check a dictionary if you are not sure.
☐	☐	Do the sentences have vocabulary words from the unit?
☐	☐	Are the verbs *like*, *want*, and *need* used correctly?
☐	☐	Are all sentences complete sentences?

Circle the words you learned in this unit.

Nouns
career 🔑
decision 🔑
duty 🔑
result 🔑
skill 🔑
success 🔑
tour 🔑

Verbs
pay 🔑
plan 🔑
solve 🔑

Adjectives
creative AWL
flexible AWL
regular 🔑

Adverb
outside 🔑

🔑 Oxford 2000 keywords
AWL Academic Word List

Check (✓) the skills you learned. If you need more work on a skill, refer to the page(s) in parentheses.

READING	I can preview a text. (p. 28)
VOCABULARY	I can recognize and use words that are both nouns and verbs. (p. 35)
WRITING	I can write complete sentences. (p. 36)
GRAMMAR	I can recognize and use verbs + infinitives (*like, want,* and *need*). (p. 37)
LEARNING OUTCOME	I can describe the duties of the job I want and give reasons that it is a good job for me.

READING — skimming for the main idea

VOCABULARY — word roots

WRITING — connecting sentences with *and* and *but*

GRAMMAR — *there is / there are* and *there was / there were*